

Pet Registration Form

For Veterinary Clinic Use

Input ROVR: Initial _____ Date _____

Pet Information (1):

Name: _____ Canine ☐ Feline ☐ Sex: _____ Age/DOB: _____
Breed: _____ Color: _____ Spayed/Neutered: Yes ☐ No ☐
Microchip #: _____ Microchip Implant Date: _____
Seen by a Military Vet Clinic? ☐ Yes ☐ No Military Facility Name: _____
Adopting from a registered family?
Previous Owner's Name: _____ Pet's Registered Name: _____

Pet Information (2):

Name: _____ Canine ☐ Feline ☐ Sex: _____ Age/DOB: _____
Breed: _____ Color: _____ Spayed/Neutered: Yes ☐ No ☐
Microchip #: _____ Microchip Implant Date: _____
Seen by a Military Vet Clinic? ☐ Yes ☐ No Military Facility Name: _____
Adopting from a registered family?
Previous Owner's Name: _____ Pet's Registered Name: _____

Pet Information (3):

Name: _____ Canine ☐ Feline ☐ Sex: _____ Age/DOB: _____
Breed: _____ Color: _____ Spayed/Neutered: Yes ☐ No ☐
Microchip #: _____ Microchip Implant Date: _____
Seen by a Military Vet Clinic? ☐ Yes ☐ No Military Facility Name: _____
Adopting from a registered family?
Previous Owner's Name: _____ Pet's Registered Name: _____

Owner Information:

Sponsor:

Last Name: _____ First Name: _____
Phone Number: _____ DSN: _____
Unit: _____ Unit Phone Number: _____
Service: Army ☐ / Air Force ☐ / Navy ☐ / Marines ☐ / CIV ☐ / Retiree ☐ Rank/Grade: _____
APO Address: _____ Residence: On Post ☐ / Off Post ☐
E-mail Address (most accessible): _____

Spouse:

Last Name: _____ First Name: _____
Phone Number: _____ Primary Contact: Sponsor ☐ / Spouse ☐

If we/any military vet clinic does not have updated records, please bring in immunization records, rabies certificates or FAVN results to complete registration



EAMB-VET

27 January 2022

MEMORANDUM FOR RECORD

SUBJECT: 106th Medical Detachment Veterinary Service Support (MDVSS) / Public Health Activity - Korea (PHA-K) Veterinary Services Client Policies

1. REFERENCES:

- a. AR 40-905, Veterinary Health Services, 29 August 2006
- b. USFK Reg 40-5, Pet Control and Veterinary Services for Domestic Pets, 21 June 2007

2. PURPOSE: To establish policies and procedures for client use of Veterinary Services provided in the Korean Theater of Operations (KTO). These policies are in effect to make the clients' and pets' visits as safe and enjoyable as possible.

3. PROCEDURES:

- a. Clients must possess a valid U.S. DoD issued identification card. Veterinary Services are authorized for animals owned by personnel authorized DoD medical care.
- b. All dogs and cats must be registered at their respective veterinary facility to receive services. This may be accomplished over the phone or in person. Army veterinary facilities are not authorized to support commercial breeding operations IAW AR 40-905.
- c. Patients will be seen by appointment only unless during a designated walk-in clinic time. The appointment schedule will be open approximately one month in advance. Sick call appointments (not including follow-ups) will not be scheduled more than two weeks in advance to ensure patients receive expedient care.
- d. Emergency services are not available. Clients are encouraged to establish a relationship with off-post veterinary clinics. A list of local and referral clinics are available at the front desk; this list is not comprehensive, nor does it imply endorsement.

e. Anesthetic procedures (routine surgery and dental services) are extremely limited. Clinics do not have a waiting list and will operate on a first-come, first-served basis. Pets must have been seen by a provider at a military veterinary clinic within the last twelve months. Pets must have a pre-anesthetic appointment and bloodwork run within seven days of the procedure.

f. All pets must have been seen at a military veterinary clinic within 12 months in order to have a valid veterinary-client-patient relationship for prescribed medications. Prescription refills via phone or walk-in may require up to two business days to process and payment is required to reserve medications for pick-up.

g. All pets must be on a leash or in a carrier and be properly restrained by their owner at all times. This is for the safety of all patrons in the clinic. Pet will not be left unattended in vehicles.

h. IAW USFK 40-5: All pets must be microchipped. All pets must be current on rabies, distemper/parvovirus (dogs) and feline distemper (cats). All dogs must have an annual heartworm test. It is recommended that pets have an annual fecal test and deworming. This applies to pets living both on and off post.

i. In the event that DoD-affiliated noncombatants are ordered to evacuate from Korea, pet owners must supply appropriate documentation, travel carrier/kennel, 10 day supply of food, and 30 day supply of medication. Only dogs and cats will be evacuated. A maximum of two pets per adult evacuee are authorized to be evacuated. Clarification of NEO pet requirements will be provided by clinic staff upon request and should be available through unit NEO representatives.

j. Pets will not be seen unless a family member over 18 years old is present for the entire appointment. Children must be under the supervision of a parent or guardian at all times (i.e. not left in the car or reception area). Veterinary care can be authorized by individuals other than the owner if a valid and applicable power of attorney is presented.

k. Payment is due when services are rendered. Failure to pay in full within 24 business hours will result in notification of the sponsor's Chain of Command (CoC).

l. While private pet insurance is highly recommended, veterinary staff are unable to process pet insurance claims. Owners are responsible for obtaining necessary documentation to file pet insurance claims. Patient records will not be released directly to insurance agencies without explicit authorization from the owner.

m. When a client is more than 10 minutes late, does not show, or fails to cancel their appointment at least 24 hours in advance, the appointment is considered a "no show". After the first no show, a verbal and written warning will be issued. After the second no show, appointment privileges may be suspended for two months. After the third no show, the sponsor's CoC will be contacted and further services will be suspended for twelve months. Any client who failed to show up for an anesthetic procedure will not be scheduled for future anesthetic appointments.

n. While our veterinary staff are available to give advice on requirements for pet importation to another country, it is ultimately the responsibility of the owner to ensure their pet meets all requirements for travel.

o. While the 106th MDVSS/PHA-K welcomes feedback from our clients, disrespect towards staff will not be tolerated. Failure to comply may result in suspension or termination of appointment privileges and will result in notification of the sponsor's CoC.

4. Point of contact for this memorandum is the undersigned at 315-737-9755 or lauren.l.pecher.mil@mail.mil.

PECHER.LAUREN.L
OUISE.1044962078
LAUREN L. PECHER
LTC, VC
Commanding

Digitally signed by
PECHER.LAUREN.L
Date: 2022.01.27 16:24:25 +09'00'

I HAVE READ AND UNDERSTAND THESE POLICIES. I UNDERSTAND THAT CLINIC ACCESS PRIVILEGES MAY BE REVOKED IF I AM NOT IN COMPLIANCE.

Name (Printed):			
Signature:		Date:	